

MUĞLA SITKI KOÇMAN UNIVERSITY
FACULTY OF TOURISM
DEPARTMENT OF GASTRONOMY AND CULINARY ARTS
GMS4009 GRADUATION PROJECT
<u>2025-2026 AUTUMN</u>

PRINCIPLES OF PRACTICE

1. The Graduation Project is carried out under the supervision of a faculty member to improve the student's academic writing, research and learning knowledge, skills and abilities.
2. Graduation Project is an compulsory course, consisting of 3 ECTS.
3. The quota of the course is determined by the faculty members who will provide consultancy.
4. The Graduation Project is carried out 3 hours a week with the meeting of the Advisor.
5. During the course, the instructor will meet with the student, inform him, and take the attendance signature to follow the course attendance. 3 hours are specified in the curriculum and the 80% rule is applied for compulsory attendance courses.
6. The Graduation Project course can be selected during the course registration week/course drop and addition week. Students who register outside of these dates cannot take this compulsory course.
7. Students taking the Graduation Project course will prepare all forms in English. Final presentations may be made in English or Turkish, depending on student requests and advisor approval. The student chooses the course; The Department Board makes the appointment of advisors.
8. A final exam jury is appointed for this course. Students will be evaluated on their research proposal form 1 for the midterm exam and on their research report and presentation for the final exam. The final project exam will last a minimum of 30 minutes and a maximum of 60 minutes.
9. Midterm exam grades given for the graduation project prepared for the Graduation Project course are scored based on the work students have done up until the midterm exam and are entered into the system up to one week after the midterm exams.
10. Students must complete this course during the fall semester. For the final Graduation Project course, students must present their plagiarism report, graduation project file, and forms (the forms are available on the department website) to the jury.
11. Presentations are open to the public, participation is free, and are held on the day and time determined by the Department Board.
12. Students will prepare their projects according to the graduation preparation guide and graduation project template and submit them at the end of the semester. The project report cannot exceed 50 pages.
13. The project subject, content and method of the student's graduation projects are decided by the student with the advisor.
14. Autumn semester Graduation Project course project submission is the course time in the last week of the courses in the academic calendar.
15. Students who have completed the Graduation Project and successfully written their reports should apply to their advisors and request that their reports be reviewed in the similarity program. The plagiarism rate cannot exceed 25%.

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16. If students complete the graduation project course, they should print one copy in a spiral and submit it to their advisors within 1 week at the latest from the final date.
17. The make-up exam grade, which will be given according to the projects corrected by the students who are not successful in the final grade of the Graduation Project course, is entered into the system until the week after the make-up exam week.
18. To pass the Graduation Project course, students must prepare a graduation project using the specified template at the end of the semester, present it to a jury, and have it evaluated based on the criteria, with a score ranging from 0 to 100. To pass the course, the student's average jury score must be 60 or higher.
19. Students with a high plagiarism rate at the end of the Graduation Project course may submit a rework for the make-up exam. If the rate is high, the student will fail with an FF.
20. 20. Students who receive corrections from the jury evaluation at the end of the Graduation Project course will fail with an FF and may submit rework for the make-up exam. If the corrections are not made, the student will be considered to have failed with an FF.
21. The make-up exam for the Graduation Project course serves as the final exam. The student must resubmit the plagiarism report, graduation project file, and forms, and present them to the jury.
22. The advisor enters the Graduation Project course grade into the OBS system as a letter grade corresponding to the jury score.
23. Students who fail the attendance requirement receive a TT grade.
24. Students who do not complete their projects, prepare, and submit their projects will be entered into the OBS system as a fail (FF) by the advisor.
25. Students who select a Graduation Project course and have been assigned an advisor cannot change advisors or drop the course, except during the add/drop period.
26. Students may reselect the Graduation course they have failed.
27. If a student fails a Graduation course, they cannot take the single-course exam and must repeat the course.
28. If a student fails a Graduation Project course with an FF, attendance is required.
29. The Graduation Project course cannot conflict with another class. Conflicting courses cannot be taken.
30. The Course Information Package is published at the beginning of each semester with the participation of all advisors.

DEPARTMENT OF GASTRONOMY AND CULINARY ARTS BOARD